

## Order to open a Letter of Credit

Please instruct your bank to open an irrevocable documentary credit by SWIFT directly to:  
**Nassauische Sparkasse, Wiesbaden/Germany, BIC: NASSDE55**

Alternatively to your correspondent bank in Germany, instructing them to advise L/C through NASSDE55.:

40:  transferable                      49: Confirmation:                       add                       may add                       without

50: applicant (name, address)

59: beneficiary (name, address)

31: expiry date                      in

32: currency and amount (in words and figures)

39:  maximum (or)                       plus                      %                       minus                      %  
 applicable also to quantity of goods

41: credit available with                       any bank                       Nassauische Sparkasse "NASSDE55"

By                       payment (at sight)                       acceptance                       negotiation                       deferred payment  
Maturity:                      days                       after sight                       after shipment date                       on

42:                       your draft (s) drawn on

43: partial shipment  allowed  not allowed                      transshipment  allowed  not allowed

44A: Place of taking in charge  
44E: Port of loading/Airport of departure  
44F: Port of discharge/Airport of destination  
44B: Place of final destination  
44C: latest date of shipment

45: description of goods (as short as possible)

Incoterms 2010:     FOB     CFR     CIF     FCA     Others    named place

46: Documents required

- Signed Commercial Invoice,                      -fold.
- Full set clean on-board ocean Bill of Lading.     made out to order and blank endorsed (or)     made out to order of notify: marked     freight prepaid (or)     freight collect
- Airwaybill -----     Truck waybill (CMR) -----     others (exactly titled) consigned to: notify: marked     freight prepaid (or)     freight collect
- Packing list,                      -fold.
- Certificate of Origin,                      -fold.
- Insurance Policy/-Certificate, 2 Originals. Made out to applicant. Marked „premium paid“, for invoice value, plus                      %, covering all risks as per institute cargo clauses "A. Indicating that the document has been issued in 2 Originals.
- Additional documents, additional details to documents

47: Additional conditions:

48: Period for presentation of documents                      days after shipment date of goods, but within validity of this credit.

71: Charges                       Your charges to be borne by us and foreign bank charges to be borne by beneficiary.  
 All charges to be borne by us                       All charges to be borne by beneficiary